

# Join the Gateways Team! We are currently seeking **Hosts**

Look out, Lenox! Gateways Inn like you've never seen it before! Mill Town's new Executive Chef, Jeremy Berlin, will be personally heading the kitchen at *The Veranda at Gateways* this summer, bringing all his artistry and expertise to a mouthwatering menu of farm-to-table deliciousness. We are building a front-of-house team to introduce Chef's vision to downtown Lenox at our beautiful, newly renovated inn. To this end, we are looking to hire Hosts.

#### **Details:**

Position: Host Salary: \$15-\$18/hr

Schedule: Full Time/Part Time

#### **Job Details:**

The host is the first and last point of contact with the guest and is responsible for greeting, seating and saying goodbye to guests as well as maintaining the flow of the restaurant during service. They will also take and confirm reservations over the phone, retrieve messages and return phone calls in a clear, concise and accurate manner.

### Serious consideration will be given only to those who can show:

Previous customer service experience
A friendly, outgoing demeanor
Exudes a welcoming and curious atmosphere
Ability to build rapport with guests and grow relationships with regulars
Adaptability

## **Desired Competencies:**

Customer Service
Working knowledge of OpenTable
Attention to Detail
Clear Verbal Communication
Time Management and Organization
Ordering & Adjusting Priorities in a Fast-Paced Work Environment
Stress Management/Composure/Emotional Intelligence

COME JOIN THE MILL TOWN TEAM! Mill Town is a private impact investment company based in Pittsfield, Massachusetts, in the heart of Berkshire County. Our mission is to expand the quality and quantity of opportunities to live, work, and play in the Berkshires. We are focused on creating rich experiences and rewarding opportunities for locals and visitors of our region.

Mill Town owns and operates a growing number of restaurants and hospitality sites in the Berkshires, which include: a downtown Pittsfield icon, Mission Bar + Tapas; eclectic fine dining at Gateways Restaurant in downtown Lenox; year-round mountainside food and beverage operations at Bousquet Mountain; a diversity of culinary offerings at The Camp by Bousquet, a lake resort and summer camp; and more to come! Our team is expanding quickly across these newly renovated sites for year-round, high-volume, food & beverage service.