

JOB OPENING:

IN-HOUSE GENERAL COUNSEL | DIRECTOR OF LEGAL & FOUNDATION MANAGEMENT

Mill Town is a community investment group based in Pittsfield, Massachusetts, in the heart of the Berkshires. We focus on improving our region through impactful business investments and broad community development efforts. **Our Mission:** To expand and improve the quality and quantity of opportunities to live, work, and play in the Berkshires. We work collaboratively with multiple stakeholders to improve our community and region by investing in valuable projects, building connections, and empowering entrepreneurs and community organizations.

Mill Town has a current need for an **In-House General Counsel and Director of Legal and Foundation Management**. We currently operate through numerous structures, entities, and non-profit vehicles all under the Mill Town umbrella. We are actively pursuing a person to join our team supporting a variety of projects and initiatives with the expertise to advise on legal structuring, entity formation, tax considerations, and financial reporting, both from a non-profit and for-profit perspective.

Job Vision:

Serve as the key liaison to the **Mill Town** leadership team developing a long-term strategic vision from a legal entity and structural standpoint. This high-energy professional will provide transactional level support on a deal-by-deal basis and have a complete understanding of all fund flows. A keen understanding of federal, state, and local regulations as they apply to non-profits is critical. Finally, a willingness to make the up-front time investment to understand the Mill Town mission, vision, goals, strategy, financial flows, and all structures is a must.

Qualifications:

- Juris Doctorate from an accredited Law School
- 7+ years of experience in Non-Profit / Foundation legal practice
- Technical expertise and fluency in non-profit/foundation legal regulations and the relevant tax code
- Experience advising foundations and non-profits on structural considerations, entity formation, and tax strategy

Key Characteristics:

- A creative thinker with proven leadership ability
- Self-starter with an ability to work independently in areas of ambiguity
- Demonstrated personal and professional integrity
- Strong communication skills, both written and oral
- Great attitude, and a team player who enjoys making a difference and having fun while doing it!
- An intellectual curiosity and inquisitiveness – comfortable asking questions that lead to better results; someone not satisfied with the status-quo

Benefits:

- Compensation and benefits package based on experience and qualifications
Candidates can submit resumes to info@milltowncapital.com